

Instructions to create an ASCENDER Parent Portal Account -Registration is Open Now and will Close on June 3rd.

Click on the following URL address or add to the URL address bar to connect to Parent Portal:

<https://portals12.ascendertx.com/ParentPortal/login?distid=018905>

PARENT PORTAL

(Skip this process if you are already enrolled in Ascender Parent Portal and go to registration.)

1. From the Log in page, click **CREATE ACCOUNT**

*Create your user name and password

*Enter your email address and mobile number (both must match above) (if the above email or phone# is incorrect please contact the WSISD office at 254-797-2132)

*Set up a security question

*Keep user name, password, and security question answer in a safe place (WSISD does not have access to this information)

2. Log in.

3. Verify email address.

4. Log out

5. Log in.

ONLINE REGISTRATION

Instructions to enroll returning students

1. From the My Account Page click **Registration**

2. Complete each page; click **Save Form** before clicking **Next Form**

3. If necessary, click **Save and Continue Later**

4. Once complete, click **Finish and Submit to District.**

5. Print /Save the confirmation for your records.

Add another student

1. From the My Account page, click Link an Enrolled Student

2. Enter the student's birth date and ParentPortal ID

3. Click **Add.**

4. Follow the process above ([Instructions to enroll returningstudents](#)) for each child you are registering.